



## Niskayuna Boosters Club Banquet Reimbursement

The Niskayuna Boosters Club will offset costs of the School Sports Banquets by paying for the banquet costs for the coaches and team managers. The reimbursement per dinner can not exceed the allowable \$22 maximum for a banquet dinner as outlined by the Board of Education. The Boosters Club is able to process your banquet payment with a tax exempt status if needed.

If you would like to utilize these benefits, please contact Tom O'Donnell or Mark Hoffman and provide the following information or complete the form and forward it via email. A copy of the banquet invoice is needed for Boosters records and check processing.

Team: \_\_\_\_\_

Banquet location & cost per person: \_\_\_\_\_

Do you need a check processed for the banquet?  YES  NO

If yes, banquet date: \_\_\_\_\_ Date check needed: \_\_\_\_\_

Coach(s): \_\_\_\_\_ Total: \_\_\_\_\_

Manager(s): \_\_\_\_\_ Total: \_\_\_\_\_

Team Banquet Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

The Boosters Club has Nisky t-shirts available (no cost) to be used for manager gifts. If interested, let us know the amount and sizes needed (sizes may be limited).

Mark Hoffmann- [lorimarkhoffmann@earthlink.net](mailto:lorimarkhoffmann@earthlink.net) phone 783-9704

Tom O'Donnell – [todonnell@wojeskico.com](mailto:todonnell@wojeskico.com) \_\_\_\_\_  
or at 488-8052